



HEALTH CARE PROVIDER JOB DESCRIPTION

Responsible To: CEO/Director

Key Responsibility: Work with Health Care Team and all camp staff members to ensure the health, safety and well-being of all community members, during all aspects of programming. The physical, emotional, and mental health of all community members is the responsibility of all. Members of the Health Care Team are a resource for the community, and take the lead in creating and initiating necessary health care plans. The YCamp community strives to be a place where all who come can achieve a sense of belonging and pride in our mission and programming. As a staff member, you are expected to help us foster a community which embraces equity and inclusion.

Qualifications:

- CPR- BLS, PALS, or ACLS
- Advanced medical training and current documentation of active Maine (or compact) licensure (acceptable certifications include EMT, RN, ARNP, PA, MD, DO)
- Ability and willingness to work at YMCA Camp of Maine, which includes leading by example, living with the 4-Core Values, being a role model, giving and receiving feedback, and abiding by all policies, procedures, and expectations.

Professionalism

- Conduct yourself in a manner that is consistent with the mission, values, and goals of YCamp.
- Always be well-groomed and appropriately dressed. Different activities require specific clothing, as well as other possible considerations for health and safety in accordance with community health protocols.
- Approach all greetings with enthusiasm and maintain positive interactions with campers, fellow staff members, family members, and the greater community.
- Get adequate rest and practice self-care to maintain strong mental, emotional and physical health. Seek support from appropriate leaders if/when needed, to maintain appropriate levels of mental, emotional and physical health.
- Motivate others to be the best version of themselves.
- Be an agent of change when opportunities arise. Take the initiative to minimize and solve problems.
- Incorporate diversity, equity, inclusion, and belonging into everyday actions and conversations with campers and staff.
- Engage with campers and staff in ways that are developmentally appropriate and promote mental, emotional and social growth in our youth-centered and community-living program.
- Establish and maintain appropriate professional relationships and interpersonal skills, while demonstrating the personal resiliency needed for a fast-paced and collaborative work environment, while respecting confidentiality.
- Interact effectively with individuals and groups, respecting social and cultural diversity and maintaining appropriate boundaries.
- Be reliable, and complete assigned tasks on time.
- Seek opportunities to make the YCamp community positive.

Management

- Maintain health records and proper documentation in line with required standards.

- Review camper and staff Health History and other health related forms, for completion, and to gain knowledge and understanding of health care/medication needs. Communicate with staff and parents to achieve greater understanding, when necessary.
- Maintain any records provided to staff or campers when they receive care offsite.
- Be familiar with and follow Standing Orders and Practice Guidelines.
- Manage individuals and groups with compassion and honesty. When conflict occurs, work toward resolution that is fair and consistent in a timely manner, with care and tact.
- Lead by example and motivate others to take initiative.
- Abide by all policies and expectations. Lead others to do the same.
- Maintain cleanliness and organization within the Health Center.
- Get to know campers and fellow staff members to develop positive relationships and heighten the experience with friendship.

Duties

- Take initiative to keep the community safe and healthy.
- Meet and interact with campers and families on check in and check out days, conveying a sense belonging to all, through professional and compassionate communication.
- Work with fellow Health Care Providers to ensure Health Center is staffed at all times, including throughout the night.
- Work with Health Care Team to ensure campers and staff receive medications on schedule.
- Be prompt, and manage time effectively.
- Make appointments, as needed, with medical/dental personnel in the community.
- Stock first aid kits for areas around camp, and make available supplies for staff to restock as needed.
- Monitor Health Center supply inventory and restock as needed.
- Receive informal feedback and provide feedback to enhance campers' experience and achieve personal and professional growth.
- Keep accident/incident reports that can be used for risk management assessment.
- Prepare summary and evaluation of camp season including inventories, camper reports and make recommendations for the next season. Close down Health Center at the end of the season.
- Participate in emergency protocols as dictated in Staff Handbook.
- Use effective and appropriate self-care practices for maintaining overall wellness.
- Recognize and consider the needs of campers and other staff members, in daily interactions and decision-making.
- Eagerly and willingly participate in all other tasks as assigned.

By signing this Job Description, I understand that this position will affect the lives of many people. My dedication to this position will lead to a safe community where bullying and abuse are not tolerated. I will face adversity and tough decisions with an open mind and include the appropriate people in decision making. I will take ownership over what I see. I will celebrate the good. I will work to correct the bad. I understand that I have a role in the success of YCamp.